

WNYRIC Advisory Council Meeting
June 10, 2014 – 2:00 p.m. - 3:30 p.m.
DL sites: E1B Ed Campus Room A1, Erie 2 BOCES LoGuidice Room 2, CA BOCES
Admin Conference Room, GST BOCES Bath Middle School Room 145, ON BOCES
DL Room at Tech Center

Attendees:

Barb Mocarski/E1B/WNYRIC (Executive Director)
Bob Spino/E2CC BOCES (Tech Director)
Carol Barber/WNYRIC (Deputy Supt.)
David O'Rourke/E2CC BOCES (District Supt.)
Dick Lydo/WNYRIC (Assoc. Dir./Operations)
Don Ogilvie/E1 BOCES (District Supt)
Don Ogilvie/E1B (District Superintendent)
Eric Lawton/West Valley CSD (Supt.)
Greg Woytila/N Tonawanda City (Supt.)
Jean Rexford/WNYRIC (CSR)
Jennifer Lilly/WNYRIC (CSR)
Jill Holbrook/WNYRIC (Assoc. Dir./Infrastructure)
Jim Fregelette/E1 BOCES (Exec. Dir. Fin. & Info Systems)
John O'Connor/E2CC (Asst. Supt. Mgmt Services)
Julianna Sciolino/WNYRIC (Assoc. Director)
Lynda Quick/CA BOCES (District Supt.)
Maria Sommerfeldt/Depew (Dist. Tech Coord.)
Mary Ann Buch/Niagara Wheatfield (Tech Coord.)
Mary Beth Scullion/Tonawada (Asst. Supt. Cur.)
Maureen Donahue/Southwestern (Supt.)
Maureen Taylor/WNYRIC (CSR)
Michelle Okal Frink/WNYRIC (Assoc. Director)
Mike Graf/CA BOCES (Tech Director)
Mike Pavlock/Scio (Tech Coord.)
Mike Watson/Allegany Limestone CSD (Bus. Off.)
Patrick Flaitz/Hornell City (Busines Manager)
Rich Calkins/Alfred Almond CSD (Supt.)
Rosanne Huffcut/WNYRIC (Assoc. Director)
Timothy Mains/Jamestown (Supt.)

Patricia Hochadel/WNYRIC (minutes)

1. Administrative Items:

- Call to order- Advisory Council meeting was called to order at 1:55 p.m. by Maureen Donahue.
- Roll call - Introductions were made by region.
- Minutes of March 20, 2014- Maureen asked if there were any questions regarding the minutes of March 20, 2014 and there were none. Maria Sommerfeldt made the motion to accept the meeting minutes; Mary Beth Scullion seconded the motion. The minutes were approved unanimously (16 yes/0 no).
- Advisory Council Membership - Carol asked the District Superintendents to update vacant members and to review their regions. With Don Ogilvie's retirement Carol will be a substitute in that voting position. Carol will not be in a presentation mode. Barb Mocarski will take over that

role. Carol will send out the yearly attendance of members. Proposals for Chair and Vice Chair. Current Chair is Maureen Donahue, Vice Chair is Patrick Flaitz.

- Eric Lawton nominated Maureen Donahue to be Chair seconded by Don Ogilvie. Mary Beth Scullion nominated Patrick Flaitz to be Vice Chair seconded by Mary Ann Buch
- Nominations closed all in favor (16 yes/0 no)

2. **Presentation:** Jim Fregelette reviewed a memorandum regarding Broadband bid update and next steps. The memo stated that Erie 1 BOCES will be looking carefully at the Service Level Agreement between the WNYRIC and Time Warner. Written SLA's will be provided to the BOCES and the districts which they can sign off on detailing the service and the level of service they can expect. Maureen asked if there were any comments. Lynda Quick and David O'Rourke both thanked Jim for all his work on this project. Jim had asked for a motion to accept this letter. Lynda Quick made the motion to accept; David O'Rourke seconded the motion. (16 yes/0 no).

3. **New Business:** -

- Current 2013-2014 793 Plan Highlights--Associate Directors highlighted the following:
 - Goal 2.3 - Virtual Desktop (VDI) is being piloted in a school district. There are vmWare issues.
 - Goal 2.7 -Professional Development - Intel Look to the Future Event was held on May 5th, attended by 50 people, Microsoft Classroom Event was held on May 27th, attendance was low for this event. Google event for Google Play was held on June 5th which 50 staff members attended. Two (2) RFPs one for Robotics and also one for Math & Reading are going out late spring/summer.
 - Goal 1.1 - new WNYRIC networking and firewall equipment has been ordered and will be installed this summer. The broadband bid has been awarded to Time Warner with a cost savings to the school districts.
 - Goal 3.2 Investigating wireless best practices incorporating industry wide standards. Wireless best practices will go out to all districts.
 - Goal 4.4 Power management agent is installed in all districts that subscribe to the service which is 80 plus districts. Power down schedule is configured with automated reporting in over 30 districts.
 - Goal 5.2 Currently implementing IEP Direct automated weekly loads for eSchoolData districts. New data collection requirements for 13-14 include FRPL, enhanced BOCES reporting and additional staff data requirements. DW team have begun to convey information to districts through email. For 2014-2015 SED will begin to transition collection of Personnel master file from BEDS to SIRS. Districts may require significant support.
 - Put out an RFP for our calling system most of our districts use Global Connect, Blackboard Connect did respond to the RFP. This would start on July 1st. Support will be available.
- Statewide RIC Goals update (Carol Barber):
 - Current contracts that are done by the RIC's are currently being negotiated for next year for all instructional product renewals.
 - WNYRIC worked with local BOCES staff for PARCC support who did the PARCC piloting. Staff also worked with Jennifer Settem from NYSED and had three administrators present at the JMT Workshop about their experience. For next year PARCC will not do any stand alone for next year. SED is in their last year of their 5 year contract with McGraw-Hill testing vendor. Developing a new RFP a new online phase for 15-16

- InBloom Committee has come to a halt. RICs are meeting with NYSED to discuss new proposals.
- Microsoft vouchers many districts are waiting for checks at this point. .
- Standards Committee Minutes and Resolutions (Jill Holbrook):
 - There were 3 recommendations from the WNYRIC Standards Committee meeting held on May 7, 2014 for WNYRIC Advisory Council action:
 - Motion 1: Bob Spino made a motion to add Thin/Zero Client operating system to the Standards List under category 5. Operating Systems under sub category Workstations. The motion was seconded by: Robert Morgan; vote results: 16 yes/0 no (unanimous).
 - Motion 2: Mike Murphy made a motion to add Samsung to the Standards List under Category 1. Computers with the comment "Chromebook only". The motion was seconded by Dave Stevens; vote results: 16 yes/0 no (unanimous).
 - Motion 3: Scott Michienzi made a motion to add Print Manager Plus to Standards Plus to Standards list to Category 11. Software under new sub-category Printer Management. Seconded by Mike Murphy; vote results: 16 yes/0 no (unanimous).

Motion to approve the three (3) recommendations was motioned by Timothy Mains and seconded by Maria Sommerfeldt. The motion carried unanimously (15 yes/0 no/1 Abstain by Bob Spino).

- Requests to the Standards Committee to add another Network Wired Switch vendor (Jill)
 - At the August face to face meeting, both vendors will be there, and also the Senior WAN Network Engineers will be invited. Techs from other BOCES will be invited.
- 2014-2015 793 Plan - Action needed
 - Each year the 793 Plan overlaps and is reviewed and updated into a new plan and submitted to SED.
 - Section 1-Regional Planning Process - The structure of Advisory Council and how we reach out to districts for feedback.
 - Section 2 - Strategic objectives the only one that is different we added ongoing communication regards bandwidth this will reported out four times a year.
 - Section 3 - Year Summary of next year plan Part 2 are the statewide shared objectives. Work on PARCC, Dashboards
 - Section 4 - Implementation Plan
 - Section 5 - Evaluations
 - Section 6 & 7 - Assurance forms that are to be signed by District Superintendents
 - Section 8 - Each RIC completes this form for the applications and resources that they provide. If you see a zero we might not support but another RIC might.

Maureen asked if there were any questions regarding the 2014-2015 793 Plan and there were none. Donald Ogilvie made the motion to accept the 2014-2015 793 Plan; Greg Woytila seconded the motion. The 2014-2015 793 Plan was approved unanimously (15 yes/0 no/1 Abstain by Timothy Mains).

- 2014-2015 Statewide Goals
 - Strengthen each RICs capacity to delivery high quality, cost effective services to member districts by developing partnerships between the 12 centers.
 - One API initiative is being worked on across the state by each RIC for instructional product

- Continue to work collaboratively on bids, RFPs and contracts that address statewide needs

4. **Round table with each region**- Maureen asked if there were any issues in each region

- CA BOCES - No questions/comments
- ON BOCES - No questions/comments
- GST BOCES - No questions/comments
- Erie 1 BOCES - Maria Sommerfeldt thanked everyone for all their assistance with the PARCC testing
- Erie 2 BOCES - Timothy Mains - Jamestown Training issues

Carol -- the contracts that we do with the vendors that Michelle spoke about for the contract negotiations. We get a lower price on the actual license for them and we do the turnkey training. The contract does not include their training. The company trains us then we in turn train the other BOCES. You feel that the training is not good enough. That is correct. A meeting will be set up with Timothy Mains, David O'Rourke & Carol Barber regarding the training issues that he is having.

Suggestion to have first meeting in September be face to face.

Proposed meeting dates for 2014-15:

Thursday, September 25, 2014, Wednesday, December 17, 2014, Thursday, March 19, 2015,
Wednesday, June 2, 2015

Adjourned at 3:00pm

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Respectfully submitted
Pat Hochadel